



INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

Transit Campus: MGSIPA Complex, Adj. Sacred Heart School,
Sector 26, Chandigarh-160 019

Minutes of the Second Meeting of the Board of Governors IISER Mohali held on December 7, 2007.

The following members were present :-

1. Professor P. Rama Rao, (Chairman)
Former Secretary to Government of India,
Department of Science & Technology
International Advanced Research Centre for Powder
Metallurgy and New Materials (ARCI)
Balapur P.O. Hyderabad 500005.
2. Professor K.N. Ganesh (Member)
Director, IISER Pune,
900 NCL Innovation Park, Homi Bhabha Road,
Pune 411008
3. Professor S.V. Kessar, (Member)
Department of Chemistry, Punjab University,
Chandigarh 160014
4. Professor Ramesh Kapoor (Member)
IISER, Mohali, MGSIPA Complex,
Sector 26, Chandigarh 160019
5. Professor C. G. Mahajan (Member)
IISER, Mohali, MGSIPA Complex,
Sector 26, Chandigarh 160019
6. Professor N. Sathyamurthy (Member)
Director, IISER Mohali
MGSIPA complex, Sector 26
Chandigarh 160019
7. Sh. J. P. Singh (Secretary)
The Registrar, IISER Mohali
MGSIPA complex, Sector 26
Chandigarh 160019

Special Invitees

1. Professor I. B. S. Passi
Honorary Professor,
IISER Mohali, MGSIPA complex,
Sector 26, Chandigarh 160019
2. Dr. Jagdeep Singh,
Co-ordinator, IISER Mohali
MGSIPA complex, Sector 26
Chandigarh 160019

BOG.07.2.1.	Welcome address by the Chairman
	The Chairman welcomed the members of the Board present in the meeting. He appreciated the fact that in a short span of time, the Institute has established the teaching laboratories for Physics, Chemistry and Biology. The Computer center and the Library are also properly functioning. He also expressed happiness to learn that the Government of Punjab is about to transfer 125 acres of land. He added that the construction of boundary wall on the land should be started soon after the allocation of land.
BOG. 07.2.2	Welcome address by the Director
	<p>The Director provided an update on the progress made so far in establishing the Institute. He informed the Board that three research projects, one from DST, one from DBT and one from CSIR have been sanctioned to Dr. Kavita Dorai and that NMR facility will be created by the Institute soon.</p> <p>The Board was also informed that IISER Mohali would be taking the organizational responsibility for admission of students for all the three IISERs for the year 2008-09. The advertisement has already been released on 30th November, 2007 and a joint admission committee has been constituted for the purpose.</p>
BOG. 07.2.3	Confirmation of the minutes of the 1st Meeting of the Board of Governors held on 18.07.2007
	The Minutes of the 1 st Meeting of the Board of Governors held on 18.07.2007 were circulated to all the members of the BOG vide letter no.IISER/07/REG/55 dated 10.08.2007 and no comment is received. The Board is requested to kindly confirm the minutes of the first meeting held on 18.07.2007.
Decision	The Board confirmed the minutes of its 1st meeting held on 18.7.2007.
BOG. 07.2.4	Action taken Report
	<p>As informed earlier to the First Board that 37 students have been selected for the first batch of IISER (M) on the basis of JEE, KVPY scholars and Olympiad. Out of the 37 students, 25 students to join the integrated masters level programme of the Institute.</p> <p>The courses of study as passed by the senate and approved by the Board have been implemented. Orders regarding the nominee of the Board for the Finance Committee in case of Professor Ramesh Kapoor and Professor C. G. Mahajan had already issued and also order regarding nominee of the Board for Building</p>

<p>Decision</p>	<p>and Works Committee in case of Professor Surendra Prasad is issued. The Library and Laboratory of Chemistry, Physics, Biology and Computer Science are made functional and practical courses of all students are regularly done.</p> <p>The Board noted the action taken report on the decision of 1st meeting held on 18.07.2007 and expressed happiness.</p>
<p>BOG. 07.2.5</p>	<p>Ratification of items approved by the Chairman</p> <p><u>Appointments of Visiting Faculty</u></p> <p>Dr. Arvind is appointed as visiting faculty in the Department of Physics for the period of one year at a consolidated salary of Rs. 30,000/- p. m.</p> <p>Dr. Kavita Dorai is appointed as visiting faculty in the Department of Physics for a Period of one year at a consolidated salary of Rs. 27,000/- p. m.</p> <p>Dr. Tapan Mukherjee is appointed as visiting faculty for a Period of one year at a consolidated salary of Rs. 30,000/- p. m.</p> <p>Dr. Samrat Ghosh is appointed as visiting faculty for a Period of eight months at a consolidated salary of Rs. 27,000/- p. m.</p> <p>Dr. Manash Kumar Paul is appointed as Lecturer for a Period of one year at a consolidated salary of Rs. 15,000/-.</p> <p><u>Other Appointments:</u></p> <p>Dr. Jagdeep Singh is appointed as co-ordinator on deputation basis for a period of three years from the Department of Higher Education, Government of Punjab.</p> <p>Dr. Paramdeep Singh Chandi is appointed as Computer system Manager for a Period of one year at a consolidated salary of Rs. 15,000/- p. m.</p> <p><u>Dean's allowance:</u></p> <p>Professor Ramesh Kapoor and Professor C. G. Mahajan are appointed as Dean Academics and Dean Students respectively. The Chairman was kind enough to approve a sum of Rs. 5000/- p.m. as Honorarium to Professor R. Kapoor and Professor C. G. Mahajan in the capacity as Deans.</p> <p><u>Reimbursement of House Rent to Dr. Jagdeep Singh Co-ordinator as an Adjunct Faculty.</u></p> <p>Dr. Jagdeep Singh, Co-ordinator, joined the Institution on deputation basis from the Department of Higher Education, Government of Punjab. In addition to the post of Co-ordinator Dr. Jagdeep Singh is appointed as Adjunct faculty vide Institute letter dated 19.9.2007. His contribution to the teaching programme is in Biology. In the capacity of Adjunct Faculty, the Chairman approved the reimbursement of house rent on the written request of the Director of the Institute.</p>

Decision	<p>The Board is requested to ratify the above items which are already approved by the Chairman.</p> <p><u>Appointments of Visiting Faculty</u></p> <p>The Board ratified the appointment of :</p> <p>Dr. Arvind, as visiting faculty for a period of one year. Dr. Kavita Dorai, as visiting faculty for a period of one year Dr. Tapan Mukherjee, as visiting faculty for a period of one year. Dr. Samrat Ghosh, as visiting faculty for a period of eight months. Dr. Manash Kumar Paul, as Lecturer for a period of one year.</p> <p><u>Other Appointments and related matters.</u></p> <p>The Board ratified the appointment of Dr. Jagdeep Singh as Co-ordinator on deputation basis for a period of three years and Dr. Paramdeep Singh Chandi as Computer system Manager for a period of one year.</p> <p>The Board also ratified the payment of Dean's allowance at Rs. 5000/- per month to Professor Ramesh Kapoor and Professor C. G. Mahajan in view of their not receiving any allowance towards housing and reimbursement of house rent to Dr. Jagdeep Singh, coordinator.</p>
BOG. 07.2.6	Noting of the Minutes of the 1 st Meeting of the Senate held on 02.08.2007.
Decision	<p>The Minutes of the 1st Meeting of the Academic Senate held on 02.08.2007 are circulated to all the members of the Academic Senate vide letter no. IISER/07/REG/89 dt. 20.08.2007 and no comment is received. The major issues discussed were regarding Academic Programme of the Institute, Academic Curriculum of the First Semester of the First Year Integrated master Plan 07-08, Academic Calendar of the Institute 07-08 and regarding payment of scholarship of Rs. 3000/- per student per month on the line IISER Pune and Kolkata. The Board is requested to kindly note the actions taken by the senate.</p> <p>The Board noted the minutes of the 1st meeting of the Senate held on 2.8.2007.</p>
BOG.07.2.7	Noting of the Minutes of the 1 st meeting of Finance Committee held on December 7, 2007
Decision	<p>The decision of the meeting will be communicated to the Board.</p> <p>The Board noted the minutes of the 1st meeting of the Finance Committee held on 7.12.2007.</p>

BOG. 07.2.8	Approval of Revised Budget Estimates for the financial years 2007-08 and 2008-09 of IISER (M).
	<p>The Revised Budgets 2007-08 and Budget Estimates 2008-09 of the Institute have been prepared on the basis of the expected expenditure to be incurred in above two years and as per the provision of the posts sanctioned by the ministry in different years. The post wise details have been placed in the Budget Book.</p> <p>The Budgets of the above two years have been prepared in two parts, Part I and Part II.</p> <p>Part I is the committed expenditure shown under the head the salary and non-salary component.</p> <p>Part II Budget is developmental which includes the Purchase of Equipment, Vehicles, Construction of the Buildings etc.</p> <p>The expected requirement of fund in the Revised Budgets 2007-08 is Rs. 2500 Lakhs (25 crores) and that of in the Budget Estimates 2008-09 is Rs. 6000 Lakhs (60 crores).</p> <p>In the Revised Budgets 2007-08 a provision of Rs. 333.18 Lakhs has been made on salary and non-salary component, Rs. 75 Lakhs on Purchase of Furniture, Rs. 900 Lakhs for Purchase of Equipment and Rs. 1200 Lakhs for Construction of Buildings. The provision in the Revised Budget 2007-08 on Construction Head has been made with the hope that 125 acres of land will be transferred to the Institute by the Government of Punjab in the month of September/October 2007. The actual expenditure and utilization of fund may differ in case the land is not made available in time.</p> <p>In the Budget Estimates 2008-09 a provision of Rs. 801 Lakhs has been made on salary and non-salary component: The process of appointments of Faculty and Non-Faculty positions has already been initiated and likely to be filled up soon. The number of students for the next year will be more than 125 (in 2008-09). In addition a provision of Rs. 1000 Lakhs (10 crores) have been made for purchase of Lab Equipment, Computers etc. and Rs. 4100 Lakhs on construction head and Rs. 100 Lakhs for furniture and vehicles. Provision for the construction of Boys Hostels, Laboratory in Chemistry, Biology, Physics and of Residential Facilities have been made in the Budget Estimates 2008-09 under the construction of Building Head. The Finance Committee has scrutinized the Budget and recommended for the approval of the Board.</p> <p>The total expected receipt from internal resources in the year 2007-08 is Rs. 3.46 Lakhs and that of in the year is Rs. 14.30 Lakhs. A copy of the Revised Budget 2007-08 and Budget Estimates 2008-09 is placed.</p>

Decision	<p>The Board is requested to kindly approve the Budget as recommended by the Finance Committee.</p> <p>The Revised Budget for the year 2007-08 for a sum of Rs.25 crores and the Budget Estimates for the year 2008-09 for a sum of Rs.60 crores were submitted to the Board as recommended by the Finance Committee (meeting held on 7.12.2007).</p> <p>The Board noted the recommendations of the Finance Committee on the Revised Budget 2007-08 and Budget Estimates 2008-09 along with the observations of the Finance Committee and approved the Budget for both the years.</p>
BOG. 07.2.9	Information regarding Sanction of Faculty Posts in IISER (M) by MHRD
Decision	<p>The Government of India (MHRD) has sanctioned 60 posts of faculty for 3 years vide sanction number F NO. 22-19/2005-TS-I dt. 7.9.2007 in 3 years. The details of the post are shown in the above letter. A copy of the sanction is placed. It is for the information of Board.</p> <p>The Board noted the information regarding sanction of faculty posts in IISER Mohali by MHRD.</p>
BOG. 07.2.10	Appointment of Registrar
Decision	<p>Minutes of the meeting of the Selection Committee will be placed on the table.</p> <p>A committee constituted for the purpose of the appointment of Registrar met on 29.11.2007. The recommendation of the Committee is placed.</p> <p>The Board approved the recommendation of the committee that Sh. J. P. Singh be appointed as Registrar for a period of two years, w.e.f. 1.1.2008 with a consolidated salary of Rs. 30,000/- per month. He shall be governed by the rules and regulations as laid down in the Memorandum of Association of the Institute.</p>
BOG. 07.2.11	Creation of Non-Academic Posts in the Institute (in the Initial Stage)
	<p>The object of the Society has been incorporated under Article 4(XV) of Memo of Association Mohali. According to this “Society is in power to create administrative, Technical, Ministerial and other posts, other than the post of Director, of the Institute and to make appointments thereof, provided that the posts so created are in the cadre and scales of pay as approved by the Central Government from time to time.” Accordingly, at the initial stage the Institute vide its letter No. IISER/07/DIR/10(A) dt. 29.08.2007 has submitted a detailed requirements of the non-teaching posts to the MHRD for sanction the details are placed in.</p>

Decision	<p>The Board is requested to kindly view the same and request the MHRD to sanction the post for the Institute at the Initial stage. The Institute will follow the Government guidelines for the creation of the post as fixed 10:1:1.5 formula for students, faculty and non-teaching staff respectively.</p> <p>The Board approved the creation of non-academic posts at the initial stage as submitted before it. The Board emphasized that the MHRD be requested to sanction the posts immediately for proper functioning of the Institute.</p> <p>The Board also viewed that till the internal audit system of this Institution starts functioning, a Chartered Accountant be appointed for the purpose of internal audit of the accounts of the Institution, with the approval of the Chairman.</p>
BOG. 07.2.12	Approval of the list of experts for Selection Committees for faculty posts.
Decision	<p>The list of the Selection Committee will be placed on the table before the Board.</p> <p>The Board approved the list of experts for the Selection committees for the faculty posts.</p>
BOG. 07.2.13	Other Items
BOG. 07.2.13. 1	<p>Report of the Expert Committee on shortlisting of Architects (Expression of Interest of the Architects)</p> <p>Brief information regarding shortlisting of Architects was placed before the Board as under:-</p> <p>A committee was constituted for the purpose of examining the applications of Expression of Interest with the following members:</p> <ol style="list-style-type: none"> 1.Dr. T. V. Prabhakaran Formerly Chief Architect & Director, Infrastructure Nuclear Power Corporation of India Ltd. (Member B. W. C. of IISER Mohali) 2.Sh. I. K. Puri Retired Chief Architect BARC (Presently in New Delhi) 3.Dr. S. S. Bhatti Formerly Principal, Chandigarh College of Architecture <p>In response to the Institute Advertisement (copy enclosed) 60 applications for Expression of Interest by Architects were received on or before the deadline i.e. 5 p.m., 1.12.2007.</p> <p>The committee studied the details given in the 60 applications keeping in mind the different criteria as shown in the details which are placed on.</p>

	<p>The Committee recommended that 11 firms be considered to submit the preliminary Master Plan with supporting drawings/sketches, based on the Institute’s Design Brief. For that, a token honorarium of Rs. 50,000/- was proposed to be paid to each firm after submission of the brief details.</p> <p>These firms are :</p> <table><tr><th>Sr. No.</th><th>Name of the Firm</th><th>Place</th></tr><tr><td>1</td><td>S. D. Sharma & Associates</td><td>Panchkula</td></tr><tr><td>2</td><td>Architects Cosmic Designs(P) Ltd.</td><td>Lucknow</td></tr><tr><td>3</td><td>Dutta and Dutta Associates</td><td>Ahmedabad</td></tr><tr><td>4</td><td>Suresh Goel and Associates</td><td>New Delhi</td></tr><tr><td>5</td><td>Avinash Khosla and Associates</td><td>Ludhiana</td></tr><tr><td>6</td><td>Uttam C. Jain</td><td>Mumbai</td></tr><tr><td>7</td><td>The Architects Atelier</td><td>Chandigarh</td></tr><tr><td>8</td><td>Consulting Engineering Services (India) Pvt. Ltd.</td><td>New Delhi</td></tr><tr><td>9</td><td>Civil Consultants</td><td>Lucknow</td></tr><tr><td>10</td><td>The Design Concern</td><td>Hyderabad</td></tr><tr><td>11</td><td>Sundaram Architects P. Ltd.</td><td>Bangalore</td></tr></table>	Sr. No.	Name of the Firm	Place	1	S. D. Sharma & Associates	Panchkula	2	Architects Cosmic Designs(P) Ltd.	Lucknow	3	Dutta and Dutta Associates	Ahmedabad	4	Suresh Goel and Associates	New Delhi	5	Avinash Khosla and Associates	Ludhiana	6	Uttam C. Jain	Mumbai	7	The Architects Atelier	Chandigarh	8	Consulting Engineering Services (India) Pvt. Ltd.	New Delhi	9	Civil Consultants	Lucknow	10	The Design Concern	Hyderabad	11	Sundaram Architects P. Ltd.	Bangalore
Sr. No.	Name of the Firm	Place																																			
1	S. D. Sharma & Associates	Panchkula																																			
2	Architects Cosmic Designs(P) Ltd.	Lucknow																																			
3	Dutta and Dutta Associates	Ahmedabad																																			
4	Suresh Goel and Associates	New Delhi																																			
5	Avinash Khosla and Associates	Ludhiana																																			
6	Uttam C. Jain	Mumbai																																			
7	The Architects Atelier	Chandigarh																																			
8	Consulting Engineering Services (India) Pvt. Ltd.	New Delhi																																			
9	Civil Consultants	Lucknow																																			
10	The Design Concern	Hyderabad																																			
11	Sundaram Architects P. Ltd.	Bangalore																																			
Decision	<p>The Board approved the recommendation of the Committee and allowed the Institute to go ahead and invite the 11 architects and entrust the job of choosing the Institute architect (s) by the BWC, Co-opting the expert committee members, if necessary.</p>																																				
BOG. 07.2.13.2	<p>Appointment of Dean Research and Development.</p>																																				
Decision	<p>The Board was informed that three sponsored projects have been received by the Institute and was requested to approve the appointment of Dean, Research and Development for smooth functioning of the sponsored projects. The Board was informed that Dr. Arvind has a long experience in different Institutions on different posts in teaching and research activities. The Board, on the basis of his achievements in teaching and research activities, approved the appointment of Dr. Arvind as Dean, Research and Development for a period of one year.</p>																																				

BOG. 07.2.13.3	Informations regarding:
	<p>(i) <u>Appointment of Private Secretary and Personal Assistant</u></p> <p>The Board noted the recommendation of the selection committee for the appointment of Ms. Amandeep Saini as Private Secretary. Since the No. 1 in the merit lists of P.S. and P.A., Ms. Amandeep Saini has opted to join as P.S. and has declined the offer of P.A., it agreed with the suggestion that the No. 2 in the merit list for P.A., Ms. Poonam Rani be appointed as the P.A.</p> <p>(ii) <u>Regarding admission of 5 year integrated MS students for the year 2008-09</u></p> <p>The Board was informed that IISER Mohali has agreed to take the organizational responsibility for the admission of students of 2008 batch for all the three IISERs. The advertisement has already been released on 30th November, 2007. For this purpose, a joint Admission Committee of IISERs was constituted under the chairmanship of Professor Ramesh Kapoor. Dr. Jagdeep Singh (IISER Mohali), Professor R. Ramachandran (IISER Pune), Dr. Sukumar Mallik and Dr. P. V. Sreeram (both IISER Kolkata) and Professor B. K. Mathur (IIT, Kharagpur) are the members.</p> <p>The Board was also informed that each IISER is planning to take upto 100 students on the basis of their performance in IIT-JEE, KVPY and Olympiad.</p> <p>The Board was also informed of the efforts taken to admit a few Ph. D. students in January 2008 (2007-08) on the basis of their performance in GATE, NET, JEST (as approved by the Senate).</p>

The meeting ended with thanks to the chair.

**Sd/-
Director
IISER Mohali**

**Sd/-
Chairman
IISER Mohali**

**Sd/-
Registrar/Secretary
IISER Mohali**